

**MINUTES OF THE PEORIA CITY COUNCIL**  
CITY OF PEORIA, ARIZONA  
CITY COUNCIL CHAMBER  
January 24, 2017

A **Study Session Meeting** of the City Council of the City of Peoria, Arizona was convened at 8401 West Monroe Street in open and public session at 5:00 p.m.

**Members Present:** Mayor Cathy Carlat; Vice Mayor Jon Edwards; Councilmembers Bridget Binsbacher, Michael Finn, Vicki Hunt, Carlo Leone and Bill Patena.

**Members Absent:** None.

**Other Municipal Officials Present:** Carl Swenson, City Manager; Julie Arendall, Deputy City Manager; Susan Daluddung, Deputy City Manager; Jeff Tyne, Deputy City Manager; Steve Burg, City Attorney; Linda Blas, Deputy City Clerk; Chris Jacques, Planning and Community Development Director; Laura Krause, Human Resources Director; Roy Minter, Police Chief; Bobby Ruiz, Fire Chief; Jennifer Stein, Office of Communications Director and Natalie Gilstrap, Management Analyst.

**Audience:** Approximately two members of the public were present.

## **STUDY SESSION AGENDA**

### **Subject(s) for Discussion Only**

1. Fire-Medical Department, Medical Services Enhancements Update

Bobby Ruiz, Fire Chief, introduced Deputy Fire Chief Jim Bratcher, Deputy Chief Bratcher presented updates on the Fire-Medical Department's Ambulance Service, Low Acuity Unit (ARV) and the Community Paramedicine Program.

Deputy Chief Bratcher provided information regarding the Ambulance Program including:

- Historical overview
- Funding
- Department of Health certification and contract to operate
- Firefighter staffing and training
- Paramedic staffing
- Probationary firefighter training program
- Electronic patient care reporting system
- Ambulance purchase (3)
- Hiring of Medical Billing Specialist
- Establishment of Emergency Medical Services (EMS) Captain position
- Supply order and distribution system
- Medical billing and documentation system

- Contract with medical billing company
- Medical billing processing and training
- Ambulance driver and ambulance operations training
- Insurance approvals and agreements
- Website interface
- Ambulance versus Rescue terminology
- Ongoing monitoring and quality assurance reviews
- Continuing education

Deputy Chief Bratcher reported that Rescue 193 will begin operations from Fire Station 193 on January 25, 2017. Rescue 195 is anticipated to begin operations from Fire Station 195 on February 14, 2017. The third rescue vehicle will be operated from the Support Services building and utilized as a reserve for those instances when one of the first two rescue vehicles is out of service for repair and maintenance. Deputy Chief Bratcher provided background information on how the rescue vehicles were assigned and stationed.

Deputy Chief Bratcher provided information on the Low Acuity Unity or (ARV) pilot program including:

- Historical overview
- Funding
- Equipment and supplies
- Staffing
- Current and future service schedule

Deputy Chief Bratcher provided information on the Community Paramedicine Program including:

- Historical overview
- Funding
- Service schedule
- Home visit outline
  - Medical assessment
  - Patient needs
  - Barriers to health care
  - Resource requirements
  - Home safety check
  - Medication check
  - Referrals
  - Follow-up
- Project report/final analysis
- Development of relationships, resources and partnerships

Joe Manning, 30-year firefighter, reported on the success of the program and the strong personal sense of pride and accomplishment firefighters involved in the program feel through this important community program.

2. Administrative and Modernization Review of City Ordinances

Tammy Shreeve, Strategic Management Officer, presented an overview of the City Code review and update process. Information included:

- Process of administrative review and updates
- Contracting for codification and online access
- Project Timeline

**ADJOURNMENT:**

Being no further business to come before the Council, the meeting was duly adjourned at 5:55 p.m.

A **Regular Meeting** of the City Council of the City of Peoria, Arizona was convened at 8401 West Monroe Street in open and public session at 7:01 p.m.

Following a moment of silent reflection, Councilmember Patena led the Pledge of Allegiance.

**Members Present:** Mayor Cathy Carlat; Vice Mayor Jon Edwards; Councilmembers Bridget Binsbacher, Michael Finn, Vicki Hunt, Carlo Leone and Bill Patena.

**Council Youth Liaisons:** Kaitlyn Edwards and Sam Owen.

**Members Absent:** None.

**Other Municipal Officials Present:** Carl Swenson, City Manager; Julie Arendall, Deputy City Manager; Susan Daluddung, Deputy City Manager; Jeff Tyne, Deputy City Manager; Steve Burg, City Attorney; Linda Blas, Deputy City Clerk; Thomas Adkins, Intergovernmental Affairs Director; Katie Gregory, Management and Budget Director; John Imig, Information Technology Director; Chris Jacques, Planning and Community Development Director; Stuart Kent, Public Works/Utilities Director; Laura Krause, Human Resources Director; Roy Minter, Police Chief; Bobby Ruiz, Fire Chief; John Sefton, Community Services Director; Jennifer Stein, Office of Communications Director; Dawn Prince, Assistant to the City Manager; and Natalie Gilstrap, Management Analyst.

**Audience:** Approximately 50 members of the public were present.

**Note:** The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

**Presentation:**

3. Mayor Carlat and Councilmember Patena presented Certificates of Appointment to the following newly appointed Board and Commission members who were appointed by Resolution at the November 1, 2016 City Council Meeting:

- Clayton Allsop, Planning and Zoning Commission
- Tristan Marsitto, Youth Advisory Board
- Timothy Fritz, Youth Advisory Board

4. Recognition of Iron Pans Steel Drum Band

Mayor Carlat and Councilmember Binsbacher presented a Certificate of Recognition to the Vistancia Elementary School "Iron Pans" Steel Drum Band who represented their school, the Peoria Unified School District, the City of Peoria and the State of Arizona at the November 2016 "National Blue Ribbon Ceremony" in Washington, D.C.

**CONSENT AGENDA:** All items listed with a "C" are considered to be routine or have been previously reviewed by the City Council, and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember so requests; in which event the item will be removed from the General Order of Business, and considered in its normal sequence on the Agenda.

Mayor Carlat asked if any Councilmember wished to have an item removed from the Consent Agenda. Having no requests from Council, motion was made by Councilmember Binsbacher, seconded by Councilmember Hunt, to approve the Consent Agenda. Upon vote, the motion carried unanimously 7 to 0.

5C. **Fiscal Year 2017 Second Quarter Budget Amendments**

Approved the fiscal year 2017 second quarter budget amendments and carryovers.

6C. **Exemption Request, Requirement to Post Security for Self Insured Workers' Compensation Claims**

Authorized the execution of documents necessary to certify the City of Peoria exemption from the Industrial Commission of Arizona requirements to post security for pending self-insured Workers' Compensation claims.

7C. **Maintenance Improvement District No. 1201, Vistancia Village D Parcel D4, Lone Mountain Parkway and El Mirage Road**

Approved the Petition for Formation and adopted **RES. 2017-08** intention and ordering the formation of proposed Maintenance Improvement District No. 1201, Vistancia Village D Parcel D4, Lone Mountain Parkway and El Mirage Road; and adopted

**RES. 2017-09** ordering the improvements within the proposed Maintenance Improvement District and declaring an emergency.

8C. **Street Light Improvement District No. 1119, Vistancia Village D Parcel D4, Lone Mountain Parkway and El Mirage Road**

Approved the Petition for Formation and adopted **RES. 2017-10** intention and ordering the formation of proposed Street Light Improvement District No. 1119, Vistancia Village D Parcel D4, Lone Mountain Parkway and El Mirage Road; and adopted **RES. 2017-11** ordering the improvements within the proposed Street Light Improvement District and declaring an emergency.

9C. **Final Plat, Vistancia Village D Parcel D1, Lone Mountain Parkway and El Mirage Road**

Approved the Final Plat of Vistancia Village D Parcel D1, located at Lone Mountain Parkway and El Mirage Road, subject to stipulations.

10C. **Final Plat, Vistancia Village D Parcel D2, Lone Mountain Parkway and El Mirage Road**

Approved the Final Plat of Vistancia Village D Parcel D2, located at Lone Mountain Parkway and El Mirage Road, subject to stipulations.

11C. **Final Plat, Vistancia Village D Parcel D3B, Lone Mountain Parkway and El Mirage Road**

Approved the Final Plat of Vistancia Village D Parcel D3B, located at Lone Mountain Parkway and El Mirage Road, subject to stipulations.

## **REGULAR AGENDA**

### **New Business:**

**Clerk's Note:** Agenda Items 12R and 13R were presented together.

12R. **PUBLIC HEARING - Minor General Plan Amendment - Dollar Self Storage, Pinnacle Peak Road and Lake Pleasant Parkway**

### **Staff Report:**

Chris Jacques, Planning and Community Development Director, presented on a request for a minor amendment to the General Plan Land Use Map for a 4.51-acre site located north of the northwest corner of Pinnacle Peak Road and Lake Pleasant Parkway.

Information included:

- Site and area context
- General Plan land use and zoning maps
- Conceptual development plan
- Conceptual elevations
- Site access
- Public outreach Citizen participation
- Response to community input
- Key findings

**Public Hearing:**

Mayor Carlat opened the Public Hearing and asked if any Councilmember or citizens wished to comment on the proposed minor General Plan Amendment.

Having no requests from those present to address this item, Mayor Carlat declared the Public Hearing closed.

**Council Action:**

Motion was made by Vice Mayor Edwards, seconded by Councilmember Finn, to concur with the Planning and Zoning Commission's recommendation to adopt **RES. 2017-01** approving an amendment to the General Plan Land Use Map by re-designating 4.51 acres located north of the northwest corner of Pinnacle Peak Road and Lake Pleasant Parkway from Estate Residential (0-2 du/acre) to Office.

Upon vote, the motion carried unanimously 7 to 0.

13R. **PUBLIC HEARING - Rezoning - Dollar Self Storage, Pinnacle Peak Road and Lake Pleasant Parkway**

**Public Hearing:**

Mayor Carlat opened the Public Hearing and asked if any Councilmember or citizens wished to comment on the proposed minor General Plan Amendment.

Having no requests from those present to address this item, Mayor Carlat declared the Public Hearing closed.

**Council Action:**

Motion was made by Vice Mayor Edwards, seconded by Councilmember Binsbacher, to concur with the Planning and Zoning Commission's recommendation to adopt **ORD. 2017-01**, approving a change in zoning for a site comprising 4.51 acres, located north of the northwest corner of Pinnacle Peak Road and Lake Pleasant Parkway, from Suburban Ranch (SR-43) to Planned Area Development (PAD) to facilitate a self-storage facility.

Upon vote, the motion carried unanimously 7 to 0.

14R. **Water Infrastructure Finance Authority Loan, Improvement and Expansion of the Pyramid Peak Water Treatment Plant**

Sonia Andrews, Financial Services Manager, presented regarding the Water Infrastructure Finance Authority (WIFA) Loan for improvements and expansion of the Pyramid Peak Water Treatment Plant.

Motion was made by Councilmember Finn, seconded by Councilmember Hunt, to adopt **RES. 2017-02** authorizing a 20-year loan in an amount not to exceed \$55,000,000 with the Water Infrastructure Finance Authority (WIFA) for the improvement and expansion of the Pyramid Peak Water Treatment Plant and delegating the determination of loan terms and other matters relating to the loan to the Chief Financial Officer and declaring an emergency.

Upon vote, the motion carried unanimously 7 to 0.

**Call To The Public (Non-Agenda Items)**

None.

**Reports from City Manager:**

15. **Council Calendar**

16. **Reports**

A. **Fire-Medical and Peoria Firefighters Charities Community Events**

Bobby Ruiz, Fire Chief, and Tim Eiden, Fire-Medical Department Public Information Officer, presented regarding the Fire-Medical and Peoria Firefighters Charities events held and/or attended during the month of December 2016.

B. **Redistricting You Tube Video**

Julie Arendall, Deputy City Manager, gave a brief overview of the redistricting efforts and demonstrated a You Tube video developed to encourage public participation in the redistricting process and provide navigation assistance for the online mapping software.

C. **Household Hazardous Waste Update**

Stuart Kent, Public Works/Utilities Director, gave a brief presentation regarding the new Household Hazardous Waste Program that eliminates the need for residents to bring hazardous materials to a specific location.

D. Martin Luther King, Jr. Day Celebration

Dawn Prince, Assistant to the City Manager, presented regarding the City events sponsored by the Diversity Committee and Community Services Department held on January 18, 2017 in recognition of Martin Luther King, Jr. Day.

**Reports from City Council:**

Council Youth Liaison Edwards reported on her attendance at the Black Violin concert held in recognition of Martin Luther King, Jr. Day on January 18, 2017. Council Youth Liaison Edwards extended her appreciation to the Fire-Medical Department for the services they provide to the community.

Councilmember Patena reported on his attendance at a meeting with students from Sunrise Mountain High School. Councilmember Patena indicated that the students were enthusiastic about civic engagement and interested in serving on the Youth Advisory Board. Councilmember Patena reported on his attendance at the Black Violin concert held on January 18, 2017. Councilmember Patena commended the Diversity Committee and the Community Services Department for the successful events held in recognition of Martin Luther King, Jr. Day. Councilmember Patena congratulated Police Chief Minter on being recognized as the “Notable African-American Man of AZ” by the AGC Collector’s Club of AZ.

Councilmember Binsbacher congratulated Chief Minter on his recognition as the “Notable African-American Man of AZ”. Councilmember Binsbacher praised the Community Services Department and the Diversity Committee on the Martin Luther King, Jr. Day events. Councilmember Binsbacher reported on her attendance at a redistricting open house and encouraged residents to participate in the redistricting process. Councilmember Binsbacher reported on the Fry’s Marketplace grand opening held on January 13, 2017.

Vice Mayor Edwards reported on his attendance at Governor Ducey’s State of the State Address held on January 17, 2017 and a meeting with students from Sunrise Mountain High School. Vice Mayor Edwards commended City staff for the success of the Martin Luther King, Jr. Day events. Vice Mayor Edwards encouraged resident input into the ongoing redistricting process. Vice Mayor Edwards highlighted the City’s 11<sup>th</sup> position ranking in the “best city for jobs” category according to WalletHub.

Councilmember Finn extended his congratulations to Police Chief Minter on being designated as the “Notable African-American Man of AZ”. Councilmember Finn expressed his appreciation to the City for the wonderful Martin Luther King, Jr. Day



events held on January 18, 2017. Councilmember Finn encouraged resident participation in the redistricting process. Councilmember Finn stressed the simplicity of using the online mapping software.

Councilmember Hunt thanked the City for the successful Martin Luther King, Jr. Day events. Councilmember Hunt reported that there are two more Pop-Up Dinner Parties scheduled. Councilmember Hunt reported on the American Bandstand's Salute to the 50's dance held at the Community Center on January 13, 2017. The event also commemorated 30 years of Friday night dances at the Community Center. Councilmember Hunt reported on the Domestic Violence Summit held on January 21, 2017 at the Peoria Community Center. Councilmember Hunt thanked the Police Department, the Office of Communications, the Youth Advisory Board and the Jobs for Arizona Graduates (JAG) organization for their leadership, promotion and support of the event.

Councilmember Leone reported on the Pop-Up Dinner Party he attended on January 13, 2017, the Martin Luther King, Jr. Day events held on January 18, 2017 and the redistricting open house at Country Meadows held on January 27, 2017. Councilmember Leone encouraged residents to draw and submit their own concepts maps.

Council Youth Liaison Owen welcomed the two newly appointed Youth Advisory Board members and wished new applicants good luck. Council Youth Liaison Owen reported on his use of the online redistricting mapping software and indicated that he will be encouraging the Youth Advisory Board members and his peers to get involved in the redistricting process. Council Youth Liaison Owen expressed his appreciation for the Boy Scouts that were in attendance and their representation of the Nation's youth and involvement in local government.

#### **Reports from the Mayor:**

Mayor Carlat reported on the Bridge Forum held in Scottsdale, Arizona on January 23, 2017 and expressed her pride and appreciation for Police Chief Minter's involvement in the community. Mayor Carlat welcomed two new businesses to Peoria: Novembal and Cigna Medical Group. Mayor Carlat reported on the first Morning with the Mayor event held at the Peoria Community Center on January 20, 2017 and encouraged residents to attend future events.

#### **ADJOURNMENT:**

Being no further business to come before the Council, the meeting was duly adjourned at 8:12 p.m.

---

Cathy Carlat, Mayor

ATTEST:

---

Rhonda Geriminsky, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct summary of the proceedings of the City Council Meetings of the City Council of Peoria, Arizona held on the 24<sup>th</sup> day of January, 2017. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 21<sup>st</sup> day of February, 2017.

(Seal)

---

Rhonda Geriminsky, City Clerk