

MINUTES OF THE PEORIA CITY COUNCIL
CITY OF PEORIA, ARIZONA
CITY COUNCIL CHAMBER
March 29, 2023

A **Study Session** of the City Council of the City of Peoria, Arizona was convened at 8401 West Monroe Street in open and public session at 4:01 p.m.

Members Present: Mayor Jason Beck; Vice Mayor Denette Dunn; Councilmembers Jennifer Crawford, Michael Finn, Bill Patena, and Brad Shafer.

Members Absent: Mayor Pro Tem Jon Edwards

Other Municipal Officials Present: Henry Darwin, City Manager; Rick Buss, Assistant City Manager; Chris Hallett, Acting Deputy City Manager; Art Miller, Acting Deputy City Manager; Emily Jurmu, City Attorney; Lori Dyckman, City Clerk; Thomas Adkins, Intergovernmental Affairs Director; Gary Bernard, Fire Chief; Kevin Burke, Finance and Budget Director; Chris Calcaterra, Parks and Recreation Director; Kris Dalmolin, Information Technology Director; Jay Davies, Public Works Director; Chris Jacques, Planning and Community Development Director; Adina Lund, Development and Engineering Director; Christine Nickel, Human Resources Director; Jennifer Stein, Economic Development Services Director and Marylou Stephens, Arts, Culture and Library Services Director.

Audience: None.

STUDY SESSION AGENDA

Subject(s) for Discussion Only

1. Fiscal Year 2024 Budget Study Session

Henry Darwin, City Manager introduced the Fiscal Year 2024 Budget. Information included:

- Balanced budget
- Council priorities
- No tax increases
- Inflation
- Principles of Sound Financial Management
- Formal budget adoption process
- Study Session agenda

Peter Christenson, Deputy Finance Director presented on the Fiscal Year 2024 Budget overview. Information included:

- Financial policies
- Fiscal Year 2024 budget overview
- Review of General Fund Operating expenditures
- Budget inclusions
- Additional personnel requests
- Review of General Fund Revenue sources
- Other sources of revenue
- Inflationary adjustments
- Supplemental requests

Discussion ensued regarding:

- Increase due to inflation
- Increase in budget
- Increase in revenue
- Current and projected reserves

Kevin Burke, Finance and Budget Director, presented on the Mayor and Council Priorities. Information included:

Water

- Staffing, budget, and funding source
- Capital Projects
- Supplementals

Public Safety – Police

- Staffing, budget, and funding source
- Capital Projects
- Supplementals

Mayor Beck presented on the Police helicopter request. Information included:

- Improving search abilities
- Community patrol
- Tactical services
- Police safety

Mr. Burke continued presenting on the Fiscal Year 2024 priorities. Information included:

Public Safety – Fire/Medical

- Staffing, budget, and funding source

- Capital Projects
- Supplementals

Economic Development

- Staffing, budget, and funding source
- Capital Projects
- Supplementals

Other Mayor & Council Priorities

- City Hall Building Renovation
- Pavement Management
- City Entry Branding Features
- Veterans Trail
- Park Refresh/Refurbishment
- Transit
- Lake Pleasant Parkway Corridor Study

Discussion ensued regarding:

- Adding to or building an additional Honor Wall
- Command vehicle funding
- Fire Station No. 8 and colocation of Police Officers
- Airport feasibility study
- Helicopter share program through an Intergovernmental Agreement
- Funding for the entry monument at Northern/Park West
- Spare vehicle ratio
- Additional Park Improvements

Adina Lund, Development and Engineering Director, presented on the Fiscal Year 2024 Capital Improvement Program (CIP) Overview. Information included:

- 67th Avenue – Pinnacle Peak to Happy Valley
- 75th Avenue & Olive Avenue Regional Basin
- Historic Downtown Revitalization
- Municipal Complex Building Renovation
- Fleet Shop Replacement – Operational Facilities
- Park Court Renovations / Park Playground Improvements / Park Refresh Program
- Water Conservation Program
- Fire Station No. 8
- Fire Station Refreshes

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- Public Safety Administration Building Projects
- Glendale Regional Public Safety Training Center Investment
- Police Impound Vehicle Evidence Storage Yard
- Northern Parkway – Agua Fria to 91st Avenue
- El Mirage Road; Loop 303 to Jomax Road Vistancia Blvd & Happy Valley Road Intersection Re-Alignment
- Traffic Technology – Traffic Control
- Traffic Signals – Streets & Traffic Control
- Whitney Drive; Cotton Crossing to Monroe Street
- Pavement Preservation
- Beardsley Water Reclamation Facility – Wastewater
- Reclaimed Project 1 & 2 – Water & Wastewater
- Central Arizona Project/Lake Pleasant Parkway Intersection Wellfield Zone 6E Reservoir & Booster Pump Station – Water
- Water Well Projects
- Water System Repair and Maintenance Expense Program – Water

Discussion ensued regarding:

- Parks and drainage locations in Southern Peoria
- Comprehensive Park Program
- Sidewalk improvements and additions
- Code compliance issues
- Fleet Maintenance Shop
- Funding Source for CIP Projects
- Increase in CIP
- List of projects removed and added to the CIP
- New format of the budget book
- Project priorities
- Acreage at Olive basin
- Traffic control improvements

5:46 p.m. Mayor Beck recessed the meeting and resumed the meeting at 6:11 p.m.

Kevin Burke, Finance and Budget Director, presented on the Administration Departments Fiscal Year 2024 Fiscal Year 2024 Budget Overview. Information included:

Administration Departments

City Attorney

City Clerk

Finance & Budget

Human Resources
Information Technology
Leadership and Management
Mayor and Council
Municipal Court
Office of Communication

- Key Resources
- Staffing
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Discussion ensued regarding:

- City Clerk – Elections budget reduction
- HR Department Goals
- Employee Retention
- Employer of Choice
- Attorney’s Office Increase for Claims Insurance
- Increase in claims and insurance
- Information Technology commodities increase – Finance ERP system
- Council Assistant – Mesquite District

Peter Christenson, Deputy Director of Finance, presented on the Development Departments Fiscal Year 2024 Budget Overview. Information included:

Development Departments

Planning and Community Development
Development and Engineering
Economic Development Services

- Key Resources
- Staffing
- Budget Breakdown
- Funding Sources
- Supplemental Request

Discussion ensued regarding:

- Contractual services

Chris Hallett, Acting Deputy City Manager, presented on Operations Departments Fiscal Year 2024 Budget Overview. Information included:

Operations Departments

Arts, Culture and Library Services
Neighborhood and Human Services
Parks and Recreation
Public Works
Water Services

Arts, Culture and Library Services

- Key Resources
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Discussion ensued regarding:

- Carryover
- AM/PM Program
- Decrease in contract services
- Reduction in Summer Recreation / Increase in Adaptive Program

Neighborhood and Human Services

- Key Resources
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Discussion ensued regarding:

- Incorporation of AM/PM programs with Arts programs
- Contract services decrease
- Summer recreation program reduction

Mr. Hallett continued presenting on the Operations Departments Budget. Information included:

Parks and Recreation

- Key Resources
- Budget Breakdown
- Funding Sources
- Notable Budget Items

Discussion ensued regarding:

- Revenue – Fee Policy
- Parks, Recreation and Community Facilities Administration – Reorganization of departments
- Parks reductions
- Parks Capital Improvement Program future funding
- Bond authorization

Public Works

- Key Resources
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Discussion ensued regarding:

- Solid Waste and Fleet Reserve Increase
- Vehicle replacement

Water Services

- Key Resources
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Acting Deputy City Manager Art Miller, presented on the Public Safety Fiscal Year 2024 Budget Overview. Information included:

Police

- Key Resources
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Discussion ensued regarding:

- Helicopter staffing and Intergovernmental agreement billing/use
- Helicopter deferral for Fiscal Year 2024
- Staffing
- School Resource Officers

Fire – Medical

- Key Resources
- Budget Breakdown
- Funding Sources
- Supplemental Requests

Discussion ensued regarding:

- Logistics Clerk position
- Pre-Biller position
- Fire Training increase

Kevin Burke, Finance and Budget Director, presented on the balancing process for possible additions and delays for the Fiscal Year 2024 Budget.

Discussion ensued regarding:

- Park expansions – Paloma and West Wing

Henry Darwin, City Manager, presented on the next steps for the budget process including providing answers to the Mayor and Council's questions.

ADJOURNMENT:

Being no further business to come before the Council, the meeting was duly adjourned at 7:42p.m.

Jason Beck, Mayor

CERTIFICATION AND ATTESTATION

I hereby certify that the foregoing minutes are a true and correct summary of the proceedings of the City Council Workshop of the City Council of Peoria, Arizona held on the March 29, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 25th day of April, 2023.

(Seal)

Lori Dyckman, City Clerk