

CITY OF PEORIA, AZ

PARKS, RECREATION & COMMUNITY FACILITIES BOARD WORK PLAN



Parks, Recreation & Community Facilities

Chris Calcaterra, Director

December 5, 2023

MEMBERS

POSITION	NAME
Chair	Jerry Johnson
Vice Chair	Brent Taylor
Members	Katrina Romijn, Matt Graves, Aminda Parafinik, Christine Paz, Sonia Raftery

KEY RESPONSIBILITIES

- (a) The board shall advise, as outlined in subsection (b) of this section, on the following matters in the City:
- (1) Parks, amenities, playgrounds and sports fields.
 - (2) Recreation services.
 - (3) Library services and facility amenities.
 - (4) Open space, trails and natural settings.
 - (5) Non-motorized and recreational transportation.
 - (6) Urban forestry, horticulture and landscaping.
- (b) When advising on matters outlined in subsection (a) of this section, the board may:
- (1) Address appropriate plans, programs, developments, initiatives, criteria and management, as applicable.
 - (2) Address the location, nature and acquisition of real property to meet community needs.
 - (3) Address a schedule of charges and fundraising activities, as applicable.
 - (4) Address the use and application of intergovernmental agreements, contracts and grants, as applicable.
 - (5) Review and propose rules, criteria, policies, programs and services and promote to the community, as applicable.
 - (6) Address criteria for recommending the award and/or distribution of City funding, as applicable.
 - (7) Promote programs, events and activities and foster community collaborations and partnerships when possible.
 - (8) Educate the public on matters as outlined in subsection (a) of this section, as applicable.
 - (9) Address master plans and engage in long-term direction planning and community visioning, as applicable.

ARIZONA STATE CONSTITUTION AND STATUTE REFERENCES AND CITY OF PEORIA CITY CHARTER AND CITY CODE REFERENCES APPLICABLE TO THIS BOARD/COMMISSION

Sec. 3-31. - Parks, Recreation and Community Facilities Board; establishment and membership.

Sec. 3-32. - Parks, Recreation and Community Facilities Board; powers and duties.

SUMMARY OF ACCOMPLISHMENTS

1. Development, review and support for the department's drought mitigation plans and turf reduction concepts
2. Development and approval of the parks improvement programs plan to include parks refresh, playgrounds, courts and basketball shade coverings.
3. Review and support of the department's recommendation to pursue janitorial services in the parks system and implementation.
4. Recommendations for adjustments to the Parks & Recreation Department and Library Fee Schedules and Field Allocation Process.
5. Review and support of the department's trails design, review and implementation process.
6. Support of the department's Engagement/Enrichment/Branding strategies.
7. Successfully received grant awards through WIFA and AZSTA.

APPLICABLE CITY COUNCIL INITIATIVES

INITIATIVE	NOTES
Water Security	Capital Programs and Grants to support irrigation and turf reduction improvements.
Economic Development	National Tourism Events and Activities
Public Safety	Parks, Preserve, and Open Space management
Innovative Government	Operating Partnerships and Intergovernmental Agreements
Healthy Neighborhoods	Parks/Libraries play vital role in healthy neighborhoods/people.
Connectivity	Trails assets, locations, access vital to transportation and health.

OUTSTANDING COMMITTEE INITIATIVES

ASSIGNMENT	DATE BEGAN	NEXT STEP
Open Space & Trails Citywide Study	5/12/22	
Updates and rewrite of the current Parks & Recreation Chapter 7 codes.	12/8/22	

UPCOMING GOALS

Park and Recreation Department Policy Updates

Parks CIP Programs Continuation

Parks & Recreation Chapter 7 Code Updates

Intergovernmental Agreement Updates

Parks & Recreation Department Plan Review

Parks & Recreation Re-Accreditation 2025

RECRUITMENT INFORMATION FOR PROSPECTIVE MEMBERS

Overview: The PRCF Board provides an important connection to the community in advising Mayor & Council, through the staff liaison, on issues related to parks, recreation, library programs and facilities. Successful board members bring perspective and interests on city facilities and activities that enhance Peoria's quality of life. Members visit the city parks, libraries, and facilities, attend events and activities, and communicate with staff liaisons to support a high level of quality, creativity, and responsiveness throughout the city.

Time Commitment: PRCF Board typically meets bi-monthly, 1.5 to 2.0 hours, 6:00 pm start time. Schedule will vary month-to-month on events and activities - attendance based on Board Members' personal availability.

Responsibilities and Duties:

- Conduct open public meetings. Provide insight and interest on parks, rec, open space, and library topics. Attend events and act as liaison with community.

Qualifications:

7 members, (2) w/ library interest, (3) w/ parks, trails, recreation interest. (2) w/ interest in bettering the community via Parks, Recreation & Community Facilities.

Recent Events Addressed by the Board:

Spring Training, Savannah Bananas, Four-Peaks Challenge, Biking/Mountain Trails, Arizona Fall League