

**CITY OF PEORIA, ARIZONA
PINE CONFERENCE ROOM
October 8, 2024**

A **Regular Meeting** of the **Council Boards and Commissions Subcommittee** of the City of Peoria, Arizona, was convened by Subcommittee in an open and public session at 8401 W. Monroe Street, Peoria, Arizona on October 8, 2024 at 5:35 p.m.

Members Present: Subcommittee Chair Beck, Member Patena and Subcommittee Member Edwards.

Members Absent: None.

Other Municipal Officials Present: Marylou Stephens, Arts, Culture, and Library Director; William Moss, Arts and Culture Manager; Nathaniel Washburn, Arts and Cultural Services Manager; Pamela Lambros, Management Specialist; Chris Jacques, Planning and Zoning Director; Chris Calcaterra, Parks and Recreation Director; Austin Rowe, Chief of Staff to the Mayor; Tyler Mastin, Council Assistant to the Mayor; Emily Jurmu, City Attorney; Jill Boltz, Deputy City Clerk; and Kyana Hayes, City Clerk Specialist.

Note: The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

CONSENT AGENDA

1 C. Minutes

Approved the minutes of the June 25, 2024 Council Boards and Commissions Subcommittee meeting as part of the consent agenda.

Motion was made by Subcommittee Member Edwards, seconded by Subcommittee Member Patena, to approve the consent agenda.

Upon vote, the motion carried unanimously 3-0.

REGULAR AGENDA

NEW BUSINESS

2 R. Board and Commission Interviews

The Subcommittee interviewed Tobechukwu Okeke for possible reappointment to the Historic Preservation Commission.

The Subcommittee interviewed Joshua Pina and Dan Zenko for possible reappointment to the Municipal Development Authority.

The Subcommittee interviewed Christina Paz for possible reappointment to the Parks and Recreation Board.

The Subcommittee interviewed Layla Villasenor for possible reappointment to the Planning and Zoning Commission.

3 R. Arts and Culture Commission Work Plan Review

Marylou Stephens, Arts, Culture and Library Director, and William Moss, Arts and Culture Manager, presented on the 2024/25 Arts and Culture work plan which included the following information:

- Mission and objectives,
- 2024/25 accomplishments, and
- 2024/25 Goals

Motion was made by Subcommittee Member Patena, seconded by Subcommittee Member Edwards to approve the Arts and Culture Work Plan.

Upon vote, the motion carried unanimously, 3-0.

4 R. Historic Preservation Commission Work Plan Review

Tobechukwu Okeke, Chair, and Nathaniel Washburn, Arts and Cultural Services Manager, presented on the 2024/25 Historic Preservation Commission work plan which included the following information:

- Mission and objectives,
- 2024/25 accomplishments, and
- 2024/25 Goals

Motion was made by Subcommittee Member Edwards, seconded by Subcommittee Member Patena to approve the Historic Preservation Commission Work Plan.

Upon vote, the motion carried unanimously, 3-0.

5 R. Veterans Board Work Plan Review

Tad Snidecor, Chair, and William Moss, Arts and Culture Manager, presented on the 2024/25 Veterans Board work plan which included the following information:

- Mission and objectives,
- 2024/25 accomplishments, and
- 2024/25 Goals

Motion was made by Subcommittee Member Patena, seconded by Subcommittee Member Edwards to approve the Veterans Board Work Plan.

Upon vote, the motion carried unanimously, 3-0.

6 R. Authorization to Hold an Executive Session

Motion was made by Subcommittee Member Patena, seconded by Subcommittee Member Edwards, to authorize the holding of an Executive Session pursuant to A.R.S. 38-431.03 (A)(1) through (3), for the purpose of discussions regarding:

- (a) Arts and Culture Commission
- (b) Board of Adjustment
- (c) Construction Board of Appeals
- (d) Design Review Board
- (e) Historic Preservation Commission
- (f) Municipal Development Authority
- (g) Parks and Recreation Board
- (h) Personnel Board
- (i) Planning and Zoning Commission
- (j) Veterans Memorial Board

Upon vote, the motion carried unanimously, 3-0.

Subcommittee Chair Beck recessed the meeting to go into Executive Session at 6:30 p.m.

EXECUTIVE SESSION

7. Pursuant to A.R.S. 38-431.03 (A)(1) through (3), an Executive Session was convened for the purpose of discussion or consideration of appointments; or discussion or consideration of records exempt by law from public inspections; or discussion or consultation for legal advice with the attorney or attorneys of the public body regarding board or commission member vacancies on the following:

- (a) Arts and Culture Commission
- (b) Board of Adjustment
- (c) Construction Board of Appeals
- (d) Design Review Board
- (e) Historic Preservation Commission
- (f) Municipal Development Authority
- (g) Parks and Recreation Board
- (h) Personnel Board
- (i) Planning and Zoning Commission
- (j) Veterans Memorial Board

Subcommittee Chair Beck reconvened the meeting in an open and public session at 7:28 p.m.

NEW BUSINESS – CONTINUED

8 R. Board and Commission Vacancies

Discussion and possible action to appoint, reappoint, schedule interviews for, or recruit for the following board and commission vacancies:

- (a) Arts and Culture Commission
- (b) Board of Adjustment
- (c) Construction Board of Appeals
- (d) Design Review Board
- (e) Historic Preservation Commission
- (f) Municipal Development Authority
- (g) Parks and Recreation Board
- (h) Personnel Board
- (i) Planning and Zoning Commission
- (j) Veterans Memorial Board

A motion was made by Subcommittee Member Edwards and seconded by Subcommittee Member Patena to:

Board of Adjustment

Reappoint Brandi Molstad and Paul Palz as regular members to the Board of Adjustment with terms to expire December 31, 2026,

Construction Board of Appeals

Reappoint David Demmer as a regular member to the Construction Board of Appeals with a term to expire December 31, 2026,

Design Review Board

Reappoint Mike Heath as a regular member to the Design Review Board with a term to expire December 31, 2026, and

Historic Preservation Commission

Reappoint Mike Heath and Tobechukwu Okeke as regular members to the Historic Preservation Commission with terms to expire December 31, 2026, and

Municipal Development Authority

Reappoint Shawn Hutchinson, Joshua Pina, and Dan Zenko as regular members to the Municipal Development Authority with terms to expire December 31, 2027, and

Parks and Recreation Board

Reappoint Christine Paz as a regular member to the Parks and Recreation Board with a term to expire December 31, 2026, and

Planning and Zoning Commission

Reappoint Layla Villasenor and Joysaphine Waitman as regular members to the Planning and Zoning Commission with terms to expire December 31, 2026.

Upon vote, the motion carried unanimously 3-0.

9R. 2025 Board and Commission Appreciation Event

Discussion to schedule the 2025 Board and Commission Appreciation Event at a Spring Training game.

Call to the Public (Non-Agenda Items): None

Updates from Staff:

10 R. Agenda Management and Committee Manager Software Update

City Clerk staff gave an update on the new Agenda Management and Committee Manager systems they are implementing and the timeline for when they will go live.

Reports from Subcommittee: None

ADJOURNMENT:

There being no further business to come before the Subcommittee, the meeting was duly adjourned at approximately 7:37 p.m.

Jason Beck, Subcommittee Chair

Kyana Hayes, City Clerk Specialist II