

**CITY OF PEORIA, ARIZONA  
PINE CONFERENCE ROOM  
November 12, 2024**

A **Regular Meeting** of the **Council Boards and Commissions Subcommittee** of the City of Peoria, Arizona, was convened by Subcommittee in an open and public session at 8401 W. Monroe Street, Peoria, Arizona on November 12, 2024 at 5:32 p.m.

**Members Present:** Member Patena and Subcommittee Member Edwards.

**Members Absent:** Subcommittee Chair Beck.

**Other Municipal Officials Present:** Chris Calcaterra, Parks and Recreation Director; Christine Nickel, Human Resources Director; Marylou Stephens, Arts, Culture and Library Director; Daniel Murillo, Council Assistant; Kevin Burke, Deputy City Manager; Emily Jurmu, City Attorney; Jill Boltz, Deputy City Clerk; and Kyana Hayes, City Clerk Specialist.

**Note:** The order in which items appear in the minutes is not necessarily the order in which they were discussed in the meeting.

**CONSENT AGENDA**

**1 C. Minutes**

Approved the minutes of the October 8, 2024 Council Boards and Commissions Subcommittee meeting as part of the consent agenda.

Motion was made by Subcommittee Member Patena, seconded by Subcommittee Member Edwards, to approve the consent agenda.

Upon vote, the motion carried unanimously 2-0.

**REGULAR AGENDA**

**NEW BUSINESS**

**2 R. Board and Commission Interviews**

The Subcommittee interviewed Jayme Williams and Maria Marcella Ortiz for possible appointment to the Arts and Culture Commission.

The Subcommittee interviewed Amanda Peters for possible appointment to the Historic Preservation Commission.

The Subcommittee interviewed Kim Bushong, Scott Duke, and Steven Gilmore for possible appointment to the Veterans Board.

**3 R. Authorization to Hold an Executive Session**

Motion was made by Subcommittee Member Patena, seconded by Subcommittee Member Edwards, to authorize the holding of an Executive Session pursuant to A.R.S. 38-431.03 (A)(1) through (3), for the purpose of discussions regarding:

- (a) Arts and Culture Commission
- (b) Personnel Board
- (c) Historic Preservation Commission
- (d) Veterans Memorial Board

Upon vote, the motion carried unanimously, 2-0.

**Subcommittee Chair Beck recessed the meeting to go into Executive Session at 6:29 p.m.**

**EXECUTIVE SESSION**

**4. Pursuant to A.R.S. 38-431.03 (A)(1) through (3), an Executive Session was convened for the purpose of discussion or consideration of appointments; or discussion or consideration of records exempt by law from public inspections; or discussion or consultation for legal advice with the attorney or attorneys of the public body regarding board or commission member vacancies on the following:**

- (a) Arts and Culture Commission
- (b) Personnel Board
- (c) Historic Preservation Commission
- (d) Veterans Memorial Board

**Subcommittee Chair Beck reconvened the meeting in an open and public session at 7:13 p.m.**

**NEW BUSINESS – CONTINUED**

**5 R. Board and Commission Vacancies**

Discussion and possible action to appoint, reappoint, schedule interviews for, or recruit for the following board and commission vacancies:

- (a) Arts and Culture Commission
- (b) Historic Preservation Commission
- (c) Personnel Board
- (d) Veterans Memorial Board

A motion was made by Subcommittee Member Patena and seconded by Subcommittee Member Edwards to:

Arts and Culture Commission

Appoint Jayme Williams as a regular member to the Arts and Culture Commission with a term to expire December 31, 2026,

Historic Preservation Commission

Appoint Amanda Peters as a regular member to the Historic Preservation Commission with a term to expire December 31, 2026, and

Veterans Board

Reappoint Richard Dobson and appoint Scott Duke as regular members to the Veterans Board with terms to expire June 30, 2025 and December 31, 2026, respectively.

Upon vote, the motion carried unanimously 2-0.

**6 R. Parks and Recreation Work Plan Review**

Christine Paz, Chair, and Chris Calcaterra, Parks and Recreation Director, presented on the 2024/25 Parks and Recreation work plan which included the following information:

- Mission and objectives,
- 2024/25 accomplishments, and
- 2024/25 Goals

Motion was made by Subcommittee Member Patena, seconded by Subcommittee Member Edwards to approve the Parks and Recreation Work Plan.

Upon vote, the motion carried unanimously, 2-0.

**Call to the Public (Non-Agenda Items):** None.

**Updates from Staff:** None.

**Reports from Subcommittee:** None.

**ADJOURNMENT:**

There being no further business to come before the Subcommittee, the meeting was duly adjourned at approximately 7:14 p.m.